

## UCR Program-Level Outcomes Assessment Process Revisions: Effective 2022-23 Academic Year

### Timeline:

1. **The first portion of the annual report is due by the end of June.** This includes the following sections:
  - Follow-up and closing the loop on previous year's report recommendations (required)
  - Listing student outcomes (only if outcomes have changed)
  - Student Experience Map (only if student experiences or outcomes have changed)
  - Method for assessing student outcome(s) (required)
  - Findings from the assessment (required)

*This change was made to provide programs more time to complete the annual assessment report in a given academic year.*

2. **The second portion of the report is due by the end of October the following academic year.** This portion includes the following sections:
  - Brief description of how results were shared and what was discussed
  - Recommendations and next steps based on the findings from the assessment (required)
  - Briefly share what outcomes you will assess

*This change was made so programs have more time to discuss findings, especially during fall faculty retreats/meetings.*

### New Outcomes Assessment Process:

The core of the program-level outcomes assessment process has not changed. However, **if a program does well and scores "Developed" or higher in each of the criteria in the attached rubric, they will be able to submit a shortened annual outcomes assessment report the following two years.** Here is an example of what it would look like for programs that meet the criteria:

- Year 1 – 2022/23 (Full Report):
  - Assess at least one student outcome using the New Annual Outcomes Assessment reporting process as described above and submit the full report.
- Year 2 – 2023/24 (Reduced Report):
  - Assess at least one student outcome, but only submit the following sections
    - Reflection/Closing the Loop on last year's report recommendations
    - Analysis/Presentation of Findings
    - Recommendations
- Year 3 – 2024/25 (Reduced Report)
- Year 4 – 2025/26 (Full Report)

This revised process reduces the reporting requirement for programs who are doing well, but still reinforces the need for regular assessment of student outcomes so that all outcomes are assessed at least once in between program review periods. It also allows for a periodic "check-in" through the submission of a full report every three years to make sure that they are still excelling in their assessment efforts. In addition to reduced reporting, the process will give the Meta-Assessment Committee more time to review reports and provide feedback to programs, which will help support those programs that need more guidance.

If a program wants to submit full reports annually, they are welcome to do so even if they are in a reduced reporting year. In addition, programs must also submit their student outcomes and experience map when revisions are made, as noted above.